

The logo for the College of Registered Nurses of Alberta (CRNA) features the letters 'CRNA' in a bold, white, sans-serif font. A small teal square is positioned between the 'R' and 'N'.

College of Registered  
Nurses of Alberta

# Permit Issuance Framework

# Table of Contents

Permit Issuance Purpose	<b>1</b>
Framework Principles	<b>1</b>
Defined Pathways	<b>2</b>
Transparent Registration Requirements	<b>3</b>
Appendix A: Permit Requirement Worksheets	<b>i</b>
Appendix B: Customer Service Tiers	<b>ii</b>

# Permit Issuance Framework

## Permit Issuance Purpose

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*The purpose of the permit issuance framework is to provide a transparent, consistent and simplified process for individuals to obtain licensure in Alberta as a registered nurse (RN) or nurse practitioner (NP).*

*All applicants are required to meet the same requirements as outlined in the Regulatory Policy Manual.*

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## Framework Principles

### Defined Pathways

Applications are processed through one of four pathways in accordance with the legislation.

1. Initial Applications (for recent graduates of a Canadian university nursing program)
2. Equivalent Jurisdiction (for applicants registered elsewhere in Canada)
3. Substantial Equivalence (for applicants registered outside of Canada)
4. Renewal and Return to Practice (for individuals currently or previously registered in Alberta).

### Transparent Registration Requirements

Our ten consistent requirements meet our legislative mandate with the right touch relational approach. Each requirement includes clear instructions and how to satisfy and provide acceptable evidence when required.

### Attestation and Assurance

Our applications combine attestation with evidence submission to increase professional accountability. These attestations are complemented by our quality assurance model that randomly selects individuals to verify their attestations with evidence.

### Self-serve Portal

All applications are completed online through our interactive portal (College Connect), providing real-time access to information, updates, requirements and application status. The portal allows applicants to access their application anytime, anywhere, using any device.

### Customer Service Support

Dedicated team customer service experts provide written and verbal support for applicants. Service support is available via several mediums and in several languages. Additionally, more personalized service is available via our navigation services for assistance with complex applications.

### Tiered Service Delivery

Personalized service is available via a navigation services for assistance understanding our processes and requirements. Additionally, our team of registered nurse professionals are available to handle escalations for complex applications.

# Defined Pathways

Our regulatory service delivery model (RSD) outlines the pathways to a permit.

**Applications are processed pursuant to legislation in the following categories:**

## Initial Registration

Initial registration applications are for registered nurse (RN) applicants who are graduates of Canadian nursing programs that have never been registered anywhere.

## Equivalent Jurisdiction

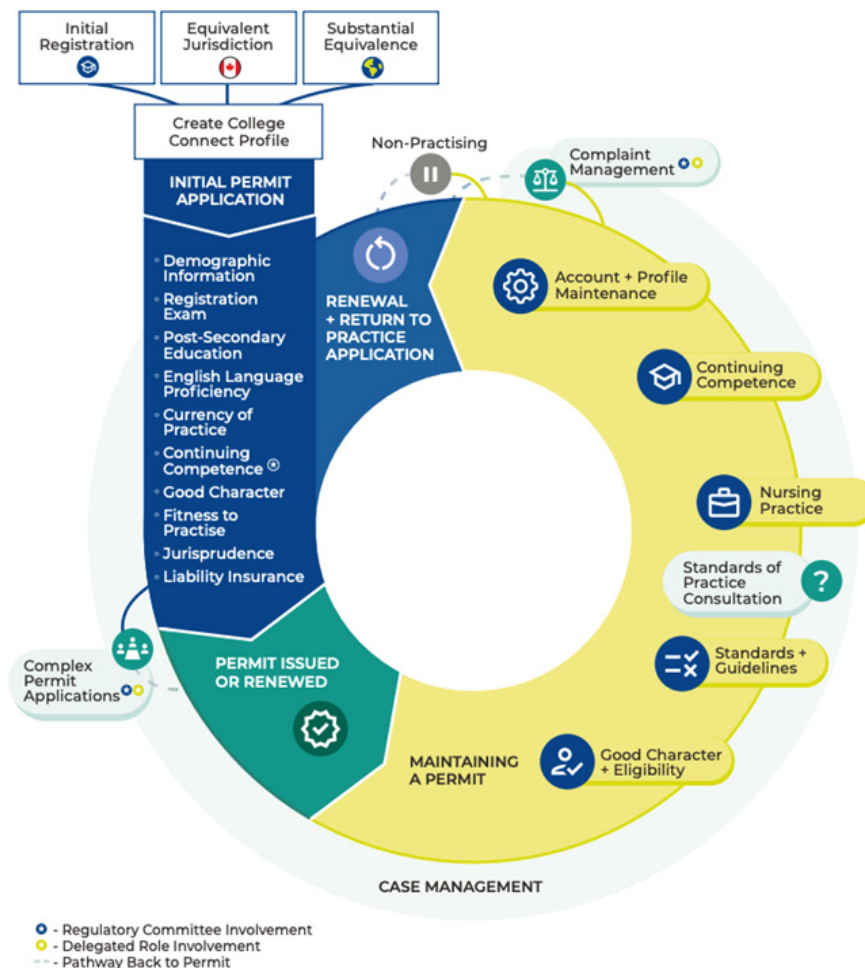
Equivalent jurisdiction applications are for registered nurses (RNs) who are already registered in another Canadian jurisdiction.

## Substantial Equivalence

For Internationally Educated Nurses (IENs) who are registered outside of Canada, without prior Canadian registration.

## Renewal And Return to Practice

Renewal and return to practice applications are for registered nurses (RNs) and nurse practitioners (NPs) who have already held a permit in Alberta



# Transparent Registration Requirements

All application pathways Are subject to the same requirements as documented below. Each requirement is supported by a regulatory policy.

Source of Authority	RN REGS 33(1)	HPA 28(2), RN REGS 10(1), 10(2)	HPA 28(2), RN REGS 3(1) (A)	HPA 28(1)(F), RN REGS 13	RN REGS 10.1(2)(A)(B) (C)	RN REGS 19.1(1) 19.2(1)	HPA 28(1), RN REGS 11(1)	RN REGS 12	RN REGS 3(1) (C)	HPA 28(1), RN REGS 12.1
CRNA Policy	3.02	3.03	3.04	3.05	3.06	3.07	3.08	3.09	3.10	3.11
Application Type	Demographic Information	Registration Exam	Post-secondary Education	English Language Proficiency	Currency of Practice	Continuing Competence	Good Character	Fitness to Practice	Jurisprudence	Professional Liability
<b>Initial Registration</b>										
RN	●	●	●	●	●		●	●	●	●
NP	●	●	●	●	●		●	●	●	●
<b>Equivalent Jurisdiction</b>										
Canadian – RN/NP	●			●			●	●	●	●
Courtesy – RN/NP	●			●			●	●	●	●
Virtual Care – RN/NP	●			●			●	●	●	●
<b>Substantial Equivalence</b>										
RN	●	●	●	●	●		●	●	●	●
NP	●	●	●	●	●		●	●	●	●
<b>Renewal &amp; Return to Practice</b>										
RN	●				●	●	●	●		●
NP	●				●	●	●	●		●
CGN	●				●	●	●	●		●
RN – Emergency	●				●	●	●	●		●
<b>Non-practising</b>										
RN/NP/CGN	●									

# Appendix A: Permit Requirement Worksheets

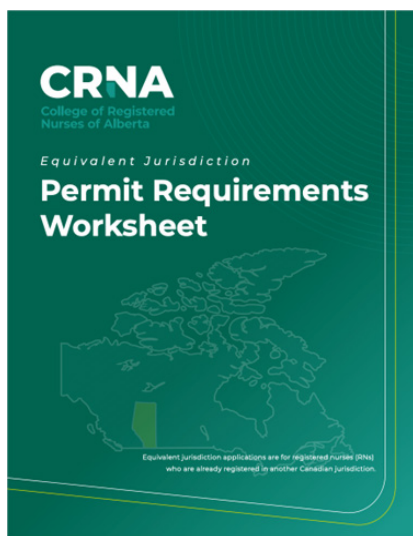
The *Permit Requirement Worksheets* are available on College Connect, and walk applicants through the requirements on an application by application type.



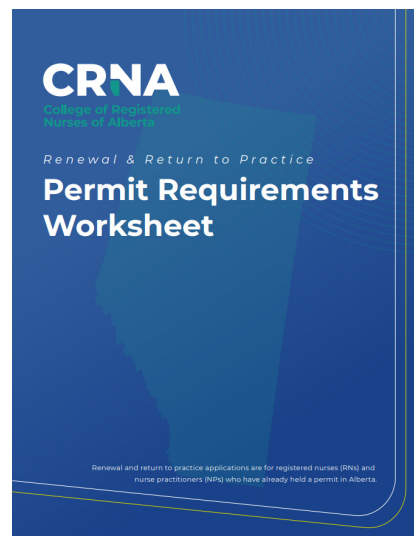
**Initial Registration**



**Substantial Equivalence**



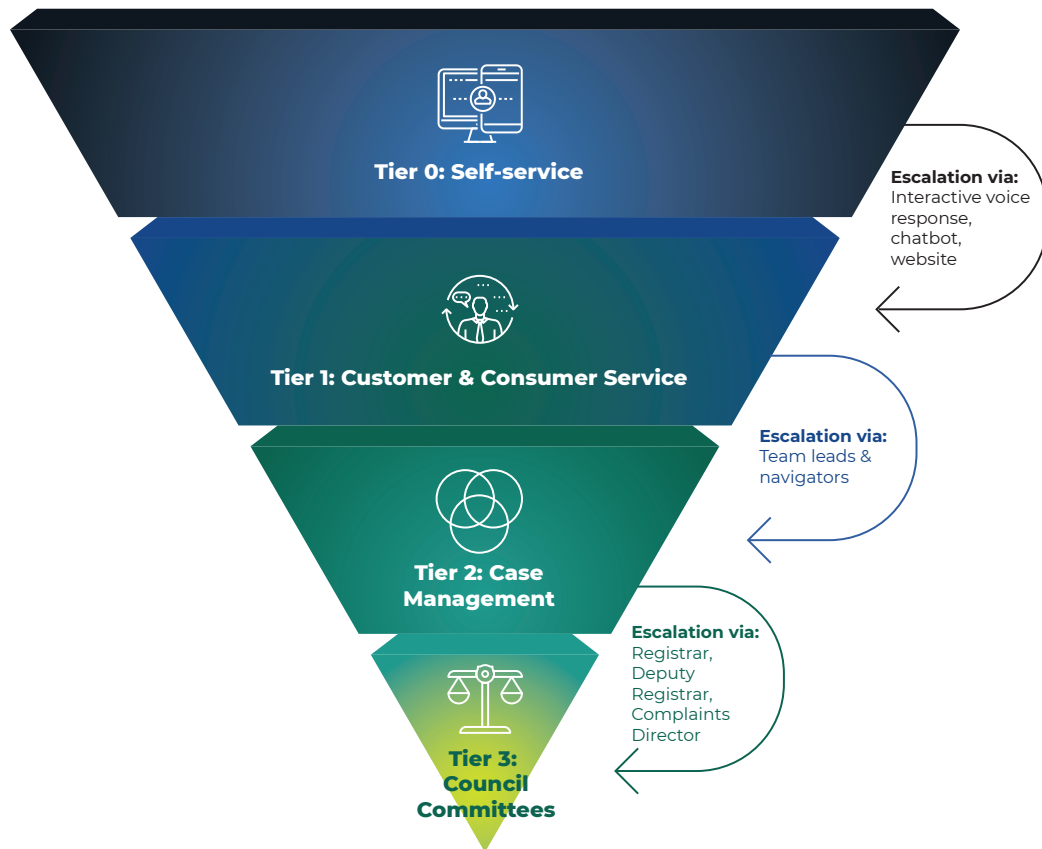
**Equivalent Jurisdiction**



**Renewal & Return to Practice**



# Appendix B: Customer Service Tiers



## Our processes are designed to support service delivery across multiple tiers.

Wherever possible, registrants and applicants are directed to our self-service portal, College Connect. Applicants and registrants can complete most tasks via this portal.

If further support is necessary, our Customer & Consumer Service team is readily available to help. As part of Service Delivery, our team of Navigators are available to provide more detailed support and assist individuals that require additional help.

At times, it is necessary to escalate an application further, to our Registered Nurse Consultants for additional review and decision making. Decision-making authority at this level is documented in our *Regulatory Policy Manual*.

Finally, some applications require escalation to a regulatory committee (operating as a function of the CRNA's Council).